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		Next review date	October 2022		
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Meeting Name: THE MECHANICAL MAINTENANCE OF THE COMMON PLANT AND THE COMMON PLANT WORKSHOPS AT GROOTVLEI POWER STATION AS WELL AS THE RAW WATER TREATMENT PLANT AND SUPPLY PLANT AT VAALDAM FOR A PERIOD OF FIVE YEARS. (MPGRO10239GX)

Date:	Time:	Venue:	Meeting No.:
27 May 2022	10:00 – 13:00	Teams	05/2022

Item	Subject & salient points	Responsibility <i>[Assign responsibility for actions]</i>	Target date DD/MM/YYYY
1.	Opening: 1.1 Welcome Thokozani (TK) welcomed all to the meeting, explained the purpose of the meeting and Agenda for the day 1.2 Apologies and quorum No apologies		
2.	Safety and Emergency Evacuation Procedure The safety evacuation procedure, was explain by Khanyo Singa,		

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	As it was MS Teams meeting		
3.	Declaration of interest No declarations were noted		
4.	Matters for approval		
5.	<p>Tk Explain to the suppliers that the meeting is not presentation, but it is for suppliers to ask questions.</p> <p>Tk indicated the closing on the clarification questions was on the 2 of June 2022, but he indicated that he is not going to close the clarification on the stipulated date 10th June 2022. 12:00</p> <p>Tk The is no pre-qualification but the is subcontracting of 30%, at the contract award stage.</p> <p>TK , INDICATE THAT THE CIDB RATING IS CIDB 6ME (minimum).</p> <p>TK To ensure that the correction on the invitation to tender is done accordingly to put the 90/10 as part of the steps to evaluate. on the clarification folder.</p>		

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	<p>SG : Note: the NDA, Declaration of fair Bidding they not align to the enquiry in subjects. TM: Acknowledged the error. And confirm that a correct NDA And Declaration of fair bidding was corrected and uploaded.</p> <p>SG: Note: The Annexure B, Acknowledgement form is not attached. TM : Noted: indicated that it will be loaded after the meeting.</p> <p>Tk : ON SDL&I will be undertakings, on undertakings the will be subcontracting requirements of 30% to the small suppliers indicated on the subcontracting . (annexure XX for SDL&I)</p>		
6.	<p>Technical</p> <p>NOMSA VILAKAZI (NV) AND BRUCE KRUGER (BK). Eskom</p> <p>BK Shared the technical evaluation that is opposite to what is on the Invitation to tender,</p> <p>Mandatory requirements, (Qualification and Iso accreditation), it was clarified that this is no longer required as</p>		

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<p>per the presentation (It is not Mandatory) but it was the scoring</p> <p>BK Confirms that the correct Technical Evaluation criteria will be uploaded.</p> <p>Supplier Guest SG. What type of the method statement will be required? BK Answer, the supplier has to indicate how they will be managing the common plant services and provision of personal.</p> <p>SG : The supplier ask how they will provide 50 CV, (NV) Indicated that evaluation criteria can not be change, the scoring will be followed per criteria provide on tender.</p> <p>SG: Indicated that the technical evaluation criteria provided on the tender is not the same as the one on the invitation to tender and the one Bruce was presenting: Eskom indicated that the Evaluation criteria that will stand is the one on the invitation to tender. Supplier must use the one on the invitation to tender.</p> <p>Mandatory Requirements: is not applicable, only scoring will to be used to evaluate.</p>		
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SG: The Supplier asked about the CIDB grading: **TM Answered** that it is CIDB **6ME**.

SG: The supplier asked can Eskom accept the ISO3834 of the subcontractor: **Lamkelo Jaxa answer** indicated that main contractor should be the who is accredited.

SG: Question, Does Eskom want 50 arc flash as per the bill of qty (BOQ)? **Eskom Answer** requested to go consult internal and come back with the correct answer.

SG: Question, the mandatory criteria is the area of concern needed more clarification.

TM: Answer the invitation to tender technical evaluation criteria will supersede the technical evaluation criteria that was posted before the clarification meeting on **27 May 2022**

TM: The Correct Evaluation criteria to be uploaded that will correspond with the one of the Invitation to tender.

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	TM: Eskom technical Team to relook at the evaluation to align it to the one of the invitation to tender.		
7.	<p>Safety</p> <p>Khanyo Shinga (KS) Eskom</p> <p>SG: Question: does Eskom expect the safety officer to have 3 year diploma : (KS) Answer; Yes (further explain that the safety watch and safety office are two different people) SG: Further ask that normal the qualification is required for managers. (KS) Answer, yes, the safety office must have the qualification as required.</p> <p>SG: Question: on the documents required the competence of the first AID, Evacuation Wadern,must they have the qualification. KS Answer, the competence of the personal should be cover on the safety plan.</p>		
8.	<p>Quality.</p> <p>Siyabulela Nciweni (SN). Eskom</p>		


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	<p>Quality is category 2.</p> <p>SG: Question: the information on the invitation to tender is not the same as to what the Quality representative is presenting. Category 2 (Quality requirements), Option 2 of the invitation to tender, 1A to a7 and the section B are not the same. SN: Answer , confirmed that category 2, A7 they incorrect and also Section B. it was agreed that it will be look at and be loaded.</p>		
9.	<p>Environment.</p> <p>CALVIN TEFFO (KT) Eskom</p> <p>It was agreed that what is on the invitation to tender is exactly what is required by the eskom environmental depoartment.</p>		
10.	<p>Closure</p> <p>TM thanked all and meeting was adjourned</p> <p>Next meeting</p> <p>.</p>		

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Signed as a correct record: _____

Chairman

09/06/2022

Date

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